



I have a change!

Retirees – Former AFT, Confidential Staff and Confidential Admin

How to Process Your Request

Links are underlined.

	Tasks Allowed at Open Enrollment	How to Process	Additional Information or Action Required
	Enroll a dependent	Medical Enrollment Dental HMO Enrollment Form Dental PPO Enrollment Form	You will be required to attach proof of dependent eligibility for each enrolled dependent. - Spouse: Marriage certificate - Domestic Partner: CA Declaration of Domestic Partnership - Child: Birth Certificate
	Drop a dependent		n/a
	Change medical plan		n/a
	Change dental plan		n/a

Forms are due back no later than **November 15, 2021**.

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Benefits Tech

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